



# SEATTLE'S BRAVEST CHARITY

517 2ND AVENUE WEST • SEATTLE • WA • 98119 • (206) 285

IAFF LOCAL 27

April 1, 2017

Hello Scholarship Applicant:

Education is vitally important, and thanks to Fire Fighter Kenny Hoefner, Seattle's Bravest Charity (SBC) is excited to offer college scholarships again this year to the children and grandchildren of Seattle Fire Fighters.

Please make sure all documents arrive in one package, with one exception. If your educational institution will not give you an official, sealed transcript, please request that the school mail it directly to SBC at the above address. Transcripts that are sent directly from your school may arrive separately but must arrive or be postmarked by July 17, 2017.

**The deadline for the application is July 17, 2017.**

Best of luck and contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Hilton Almond', written in a cursive style.

Hilton Almond  
Secretary/Treasurer  
Seattle's Bravest Charity  
[halmond@iaff27.org](mailto:halmond@iaff27.org)  
206.786.5983

SEATTLE'S BRAVEST CHARITY IS A 501(C)(3) TAX-EXEMPT NONPROFIT ORGANIZATION.

OUR TAX-EXEMPT NUMBER IS 91-1674237.

ANDY SAPIER PRESIDENT

KYM LEROY, VICE PRESIDENT · HILTON ALMOND, TREASURER



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## M. KENNETH HOEFNER SCHOLARSHIP FUND APPLICATION PROCESS

1. Review the "Eligibility Requirements for Selection" criteria to confirm eligibility to receive an award from the M. Kenneth Hoefner Scholarship Fund.
2. Submit a typed and completed application. **MUST BE TYPED.**
3. Submit two letters of recommendation from instructors or work/volunteer supervisors.
4. Submit sealed official high school or college transcript. *\*Transcripts may arrive separately if sent directly by school or educational institution.*
5. Submit a 300-500 word essay following the prompt found on page 6. Please attach additional pages if necessary.
6. Submit Community Service Experience form(s).
7. Submit Work Experience form(s).
8. Submit signed "Terms of Scholarship Award" form.
9. Provide a Letter of Admission or Proof of Enrollment from Undergraduate institution.
10. Submit the completed\*\* application package to:

**Seattle's Bravest Charity**  
**c/o M. Kenneth Hoefner Scholarship Fund**  
**517 2nd Ave W**  
**Seattle, Washington 98119**

Hours of Operation:  
Monday-Friday  
8am-3pm  
Closed Holidays

Scholarship recipients will receive an e-mail receipt upon delivery, and award notifications will be sent by mail by August 18, 2017.

### **Application packets must be hand-delivered or postmarked by July 17, 2017**

**\*\*A completed application package will include: typed application form, two letters of recommendation, official transcripts, essay, Community Service Experience form(s), Work Experience form(s) signed "Terms of Scholarship Award" form, and Letter of Admission/Proof of Enrollment. Please make sure all documents arrive in one package, with one exception. If transcripts are sent directly from your school, they may arrive separately.**

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## M. KENNETH HOEFNER SCHOLARSHIP FUND ELIGIBILITY REQUIREMENTS FOR SELECTION

To be eligible to receive a scholarship from the M. Kenneth Hoefner Scholarship Fund, an applicant must meet **all** of the following requirements:

1. The applicant must be a child, grandchild, or IRS qualified dependent of an active, retired or deceased fire fighter of the Seattle Fire Department.
2. The applicant must currently be a senior in high school, high school graduate or enrolled in an undergraduate program between the ages of 17 – 25, and must have maintained a cumulative GPA of 3.0 or above from the most recent educational institution attended.
3. The applicant shall not have been convicted of any crime resulting in incarceration or probationary sentences.
4. The applicant must hand deliver or postmark a **completed scholarship application packet** (including typed application form, recommendation letters, official sealed transcripts, essay, Community Service Experience form(s), Work Experience form(s), signed "Terms of Scholarship Award" form, and Letter of Admission/Proof of Enrollment) **on or before July 17th.**

Meeting all eligibility requirements does not guarantee a scholarship award. This is a competitive process. All award decisions will be based on academic performance, extracurricular activities, community service, essay, work experience and commitment to self-improvement.

**Scholarship award notifications will be sent by or before August 18, 2017.**

The M. Kenneth Hoefner Scholarship Fund makes scholarship awards to students without regard to student's race, color, national and ethnic origin, sex or disability. All students who meet the eligibility requirements are invited to apply.

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## M. KENNETH HOEFNER SCHOLARSHIP FUND APPLICATION

First Name  Last Name   
 Phone Number  Email   
 Age  Date of Birth  Date of HS Graduation   
 Address   
 City  State  Zip Code   
 Undergraduate Institution  Semester/Year Applying For   
 Custodial Parent/Guardian(s) Name(s)   
 Name of Seattle Fire Dept. Member   Active  Retired  Deceased  
 SFD Member Contact Phone (if deceased, spouse or closest kin)   
 Relationship

List all educational institutions and dates attended starting from most recent, back to Grade 9.  
If more space is needed, please attach additional pages.

Institution	Dates Attended

Give the names and contact information of the two individuals you selected for personal recommendation letters.  
The individuals you choose may not be friends or relatives. They may be instructors, coaches or work/volunteer supervisors.

Name  Phone  Email  Relationship to applicant:   
 Name  Phone  Email  Relationship to applicant:

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## Community Service Experience Form

Please complete and submit a community service experience form for each organization you have worked with since Grade 9.

Name of Organization:

Name of Supervisor:  Supervisor Phone:

Supervisor E-mail:

Volunteer Hours:  Per  Day  Week  Month  Other\*

\*If other, please specify:

Dates of Volunteer Work: Start:  End\*:   
\*if currently volunteering with this organization please put today's date in "End" field.

Did you hold an Officer Position? If so, please list title:

Dates as Officer: Start:  End\*:   
\*if currently an Officer with this organization, please put today's date in "End" field.

Description of Volunteer Duties:



## Work Experience Form

Please complete and submit a work experience form for any previous employment you may have since Grade 9.

Name of Company:

Name of Supervisor:  Supervisor Phone:

Supervisor E-mail:

Work Hours:  Per  Day  Week  Month  Other\*

\*If other, please specify:

Dates of Employment: Start:  End\*:

\*if currently employed by this company please put today's date in "End" field.

Did you hold a Supervisor Position? If so, please list title:

Dates as Supervisor: Start:  End\*:

\*if currently a Supervisor with this company please put today's date in "End" field.

Description of Work Duties:



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## **M. KENNETH HOEFNER SCHOLARSHIP FUND ESSAY PROMPT**

In 300-500 words, please explain to the SBC Executive Board why you want a college education.

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## M. KENNETH HOFNER SCHOLARSHIP FUND AWARD TERMS OF AGREEMENT

All scholarship award recipients of the M. Kenneth Hoefner Scholarship Fund are subjected to the following terms:

1. Recipients are only to use scholarship awards for tuition, books, or other educational related expenses at an accredited institution of higher education. If it is discovered that the recipient did not use the scholarship award in this manner, then the award will be returned to the M. Kenneth Hoefner Scholarship Fund.
2. Students shall submit copies of tuition and book receipts to Seattle's Bravest Charity (SBC) by October 16th. Please either email a copy of the receipt to [halmond@iaff27.org](mailto:halmond@iaff27.org) or mail it to SBC at 517 2nd Ave West, Seattle, WA 98119.

By signing this document, the M. Kenneth Hoefner Scholarship Fund applicant agrees that any reward he/she receives will be received under the terms outlined above.

Applicant's name (typed)

Date

\_\_\_\_\_  
Applicant's signature

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